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# Crocker

— Return to School  
Protocols/Procedures —

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**PREPARATION**

**BEFORE  
SCHOOL**



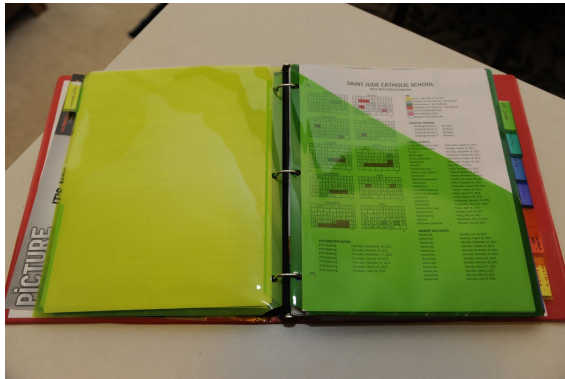
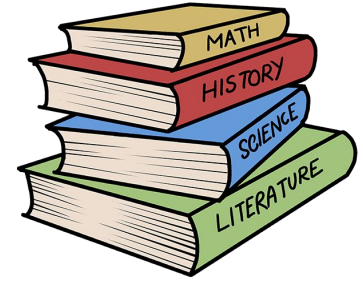
# Before You Leave Home

- Parents do a symptom check of your child/ren before coming to school
- Do not come to school if you are feeling any symptoms



# What to Bring to School

- Binder for the classes you have that day
- Books you will need for class that day
- Chromebook (fully charged)
- Snacks/Lunch
- Water bottle (all drinking fountains will be turned off)
- Headphones/earbuds with mic
- Mask



# Cell phone policy while on campus

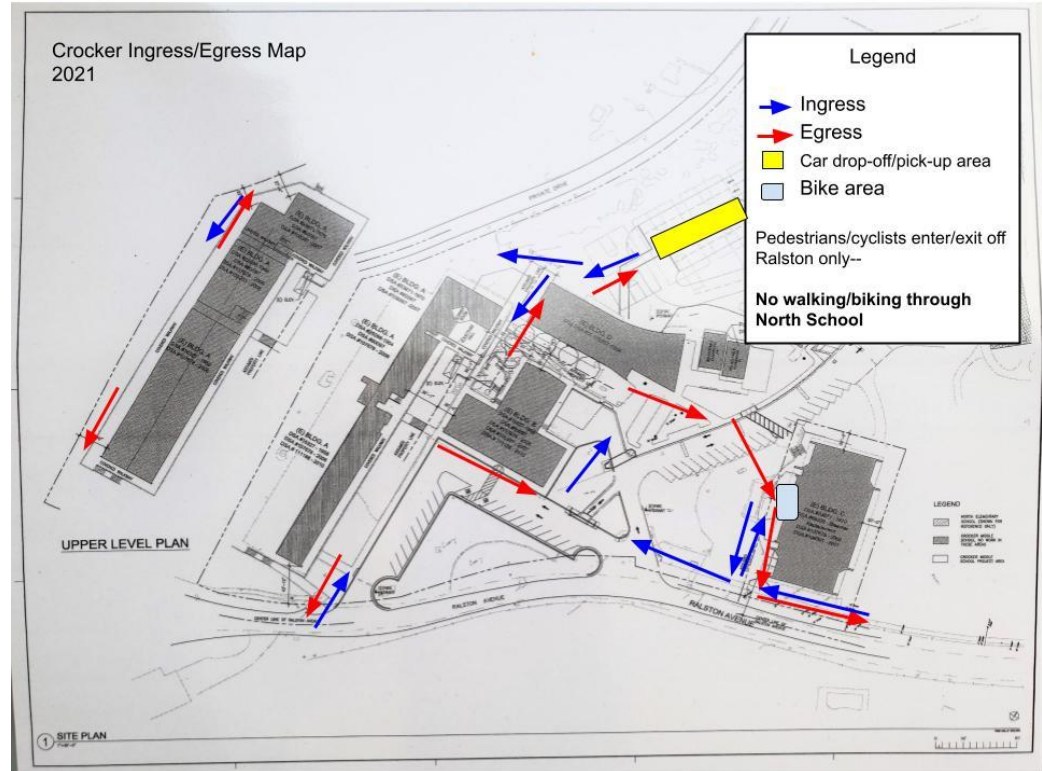
- Cell phones must be turned off or silenced from the time a student sets foot on campus until the last bell of the day rings.
- If a staff member sees a student on their cell phone, or if a cell phone goes off during class, it may be confiscated for the remainder of the school day.
- If a parent needs to get a message to their child/ren, please call the office and we will relay the message to them.



# Ways to come on campus

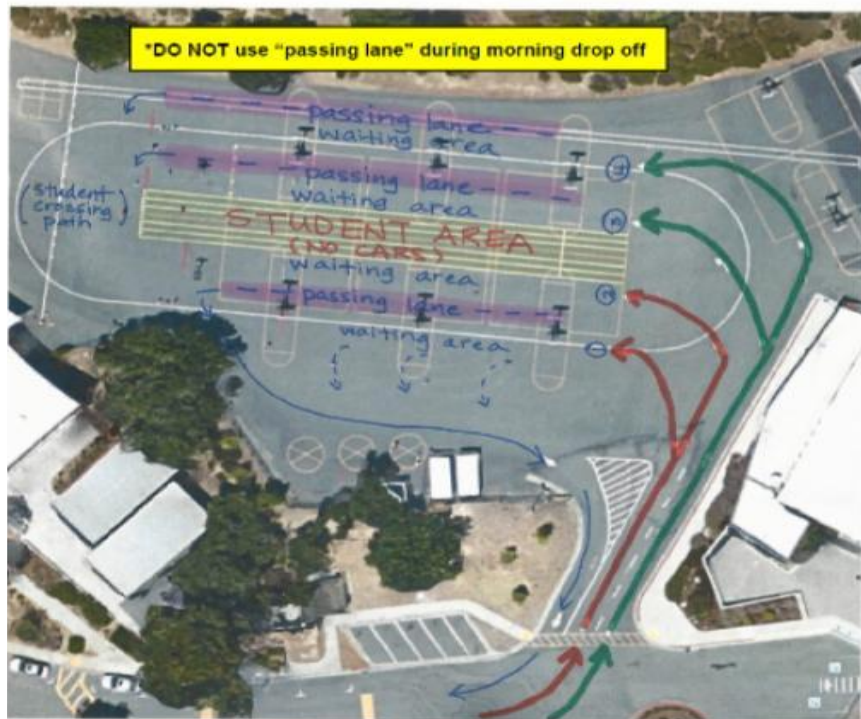
- If being dropped off by car
  - Blacktop
- If walking
  - Up Ralston from Eucalyptus by the Gym
  - Upper Ralston Crosswalk
- If Biking
  - Park bike by the Gym

\*Do not walk/bike through North Elementary





## Drop-off and Pick-up Procedures



### General Information:

\*2 lanes enter onto the blacktop:

- LEFT LANE (orange line) filters into LANES 1 or 2
- RIGHT LANE (green line) filters into LANES 3 or 4

**\* CARS ARE NEVER ALLOWED IN THE CENTER STUDENT AREA.**

**\* ALWAYS WATCH FOR STUDENTS CROSSING!**

### Morning Drop off Procedure:

- \* After student exits car, he/she walks directly towards the center student area. DO NOT walk between car lanes.
- \* As your student walks away, please drive forward to the RED LINE painted on the pavement and exit, or as directed by school staff for Lanes 3 & 4.
- \* DO NOT use the "passing lane" during morning drop off.

### Afternoon Drop Off Procedure:

- \* Drive into the "waiting area" of your designated lane -> move forward as the car in front of you moves. The first car of each lane should pull up to the RED LINE painted on the pavement.
- \* LANE 1 does not have a passing lane. When ready to leave, you should safely turn out of the lane to merge with other cars that are exiting the blacktop.
- \* LANES 2, 3, 4 - when ready to leave, merge into the "passing lane" and drive forward to exit (school staff will direct you on Lanes 3 & 4).
- \* DO NOT wait for your student while in the "passing lane."



# Bell Schedules

## Regular Day Schedule

<u>Period</u>	<u>Times</u>
1 <sup>st</sup> Bell	8:25 - <b>late</b> 8:30
1	8:30 - 9:30 (4 minutes to class)
2	9:34 - 10:29
RECESS	10:29 - 10:45 (4 minutes to class)
3	10:49 - 11:44 (4 minutes to class)
4	11:48 - 12:43
LUNCH	12:43 - 1:22 (4 minutes to class)
5	1:26 - 2:21 (4 minutes to class)
6	2:25 - 3:20

## Minimum Day Schedule

<u>Period</u>	<u>Times</u>
1 <sup>st</sup> Bell	8:25 - <b>late</b> 8:30
1	8:30 - 9:27 (4 minutes to class)
2	9:31 - 10:16
RECESS	10:16 - 10:30 (4 minutes to class)
3	10:34 - 11:19 (4 minutes to class)
4	11:23 - 12:08
LUNCH	12:08 - 12:38 (4 minutes to class)
5	12:42 - 1:27 (4 minutes to class)
6	1:31 - 2:16

# Early Dismissal Day Schedule

**Wednesday, August 18, 2021**

**Noon Dismissal**

**Friday, November 19, 2021**

**Noon Dismissal**

**Friday, December 17, 2021**

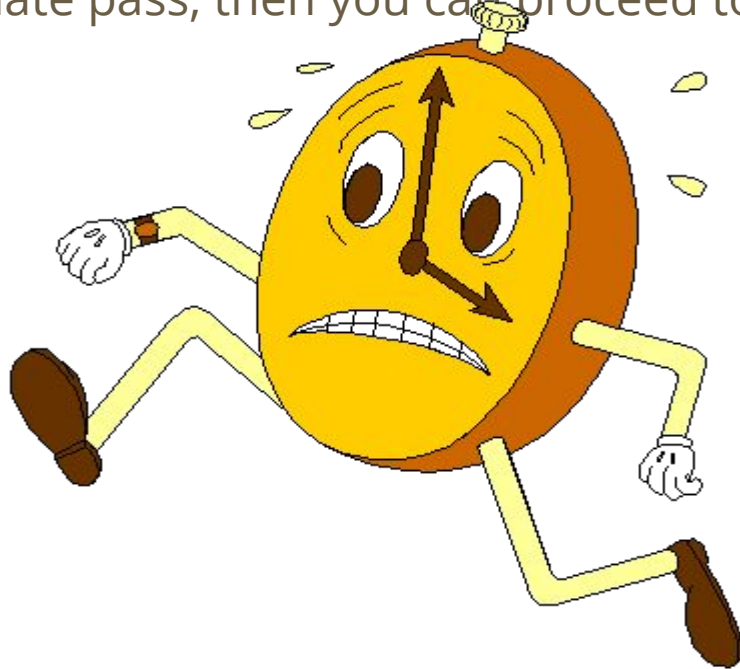
**Noon Dismissal**

**Friday, June 10, 2022**

**10:30 Dismissal**

# What if I arrive late to school?

If you arrive late to school, go to the office to get checked in. Mrs. Saucedo will give you a tardy slip/late pass, then you can proceed to your 1st period class.



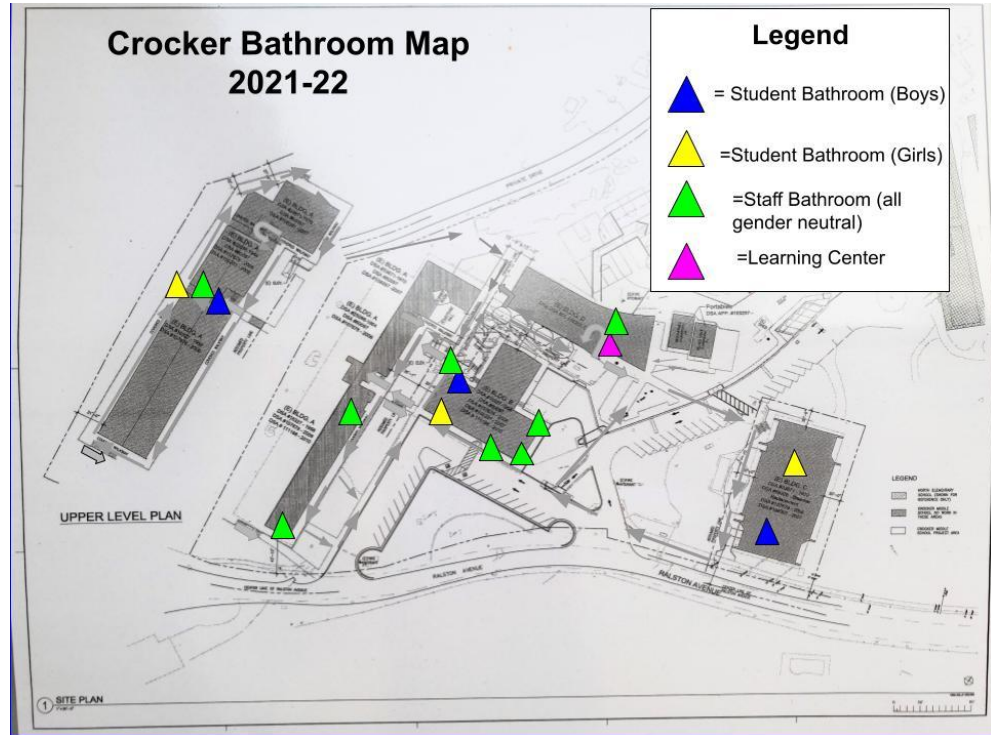
# What if I have to go to the bathroom?

There are student bathroom upstairs in the main building, inside the MPR and inside the gym.

During class, students must ask their teacher to be excused to use the restroom.

During passing periods, recess and lunch, students can use either the upstairs or MPR bathrooms.

Gym bathrooms can be used while students are in gym.



# Washing Hands

- Always keep your hands clean
- Always wash your hands after you use the bathroom (there will be additional hand washing stations around)
- Always wash hands when you enter a classroom
- Hand sanitizer stations will be in every classroom



# Recess

- During Recess students are permitted to sit in the courtyard, Blue/Gold tables, tables by the band room, in front of the Lecture Hall or the tables on the blacktop.
- The equipment room will be open for those who wish to play
- No food or drink is allowed on the play area of the blacktop





# Lunch

MPR is for Choice Lunch pick-up only (no eating inside)

6th Grade will sit at the following locations:

- Location: tables on the blacktop

7th and 8th Grade can sit in the following areas:

- Blue/Gold tables
- Tables by the band room
- In front of the Lecture Hall

20 min bell will release students to play on the blacktop and/or go to the library

# Masks/Face Coverings

- Must wear a face covering at all times (except when eating at brunch)
- Best to bring an extra in case yours breaks
- Extra face coverings available in the office
- If you don't comply--you will be sent home



# Leaving School

- Students are to leave school as quickly and safely as possible.
- If you are walking, you can either leave by crossing Ralston or walking down past the gym to Eucalyptus.
- If you are biking, go directly to the bike rack and exit.
- If you are being picked up, go to the blacktop
- Do not walk/bike through North campus.



# Resources

## Sites/Documents

[HCSD School Reopening Plan 2021](#)

[Crocker Return to School COVID  
Procedures2021](#)

## Videos

[Face Coverings](#)