

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
HILLSBROUGH CITY SCHOOL DISTRICT
ESTABLISHING A CITIZENS' BOND OVERSIGHT COMMITTEE**

RESOLUTION 2023-01

WHEREAS, on February 16, 2022, the Board of Education (the "Board") of the Hillsborough City School District (the "District") adopted Resolution number 2022-01, ordering a school bond election, establishing specifications of the election order, and requesting consolidation with other elections;

WHEREAS, an election was conducted on June 7, 2022, and approximately 61% of the votes cast were in favor of the measure authorizing the District to incur bonded indebtedness ("Measure H");

WHEREAS, the Board has previously established and appointed an independent citizens' bond oversight committee ("CBOC") for the bond measure approved at the bond election on November 5, 2002 (the "2002 Bond Measure"), and the Board desires that the existing CBOC constitute the CBOC for all current and future bond measures, including the 2022 Bond Measure; and

NOW, THEREFORE, the Board of Education of the Hillsborough City School District does hereby resolve, determine and order as follows:

Section 1 - Establishment of the Citizens' Bond Oversight Committee

The CBOC established for the 2002 Bond Measure is hereby designated as the CBOC for the Measure H bond program and for all future bond measures. The Superintendent or her designee is hereby authorized to take any further action as may be necessary to carry out the intent of this Resolution.

Section 2 - Purpose of the Citizens' Bond Oversight Committee

In accordance with Education Code section 15278(b), the purpose of the CBOC shall be to:

1. Inform the public concerning the District's expenditure of Measure H bond proceeds;
2. Review expenditure reports produced by the District to ensure that Measure H bond proceeds were expended only for the purposes set forth in Measure H; and
3. Present to the Board in public session, an annual written report outlining their activities and conclusions regarding the expenditure of Measure H bond proceeds.

Section 3 - Membership on the Citizens' Bond Oversight Committee

1. The CBOC shall consist of a minimum of seven citizens who have had no current or past financial relationship with the District (other than as donors to the Hillsborough Schools Foundation).

2. CBOC Members shall serve for a term of two-years, without compensation and for no more than two consecutive terms. The terms shall be staggered by lot for the first Committee. CBOC membership shall include, but not be limited to the following:

- a. One member shall be active in a business organization representing the business community located within the District.
- b. One member shall be active in a senior citizens' organization.
- c. One member shall be active in a bona fide taxpayers' organization.
- d. One member shall be the parent or guardian of a child enrolled in the district.
- e. One member shall be both a parent or guardian of a child enrolled in the District and an active member of school site council in Hillsborough City School District.

3. CBOC membership shall include no vendors and no current Board of Education Members; it shall not have any overemphasis on government employees or on union or employee association members.

4. Qualifications for membership will be based on:

- a. broad representation of the community;
- b. interest and experience in construction, finance and/or auditing;
- c. volunteering and involvement in school activities;
- d. length of time in the community.

5. CBOC members shall be Board appointed after completing an application process established by the Board of Education.

Section 4 – Authorized Activities of the Citizens' Bond Oversight Committee

The CBOC may engage in the activities authorized under Education Code Section 15278 subsection (c), including:

1. Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.
2. Inspect school facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Superintendent or business official.
3. Review copies of deferred maintenance plans developed by the District.
4. Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5 - Operation and Organization of the Citizens' Bond Oversight Committee

1. The CBOC shall conduct its business in compliance with the Ralph M. Brown Act.
2. The CBOC shall follow parliamentary procedures and keep and provide regular minutes of all meetings.

3. The CBOC shall review the annual financial audit of the Bond.
4. The CBOC shall review the annual performance audit to ensure that Bond funds have been expended only on the specified projects.
5. The members of the CBOC shall serve for two-year terms and shall serve no more than two consecutive terms.
6. The CBOC shall elect a chair and a co-chair who shall each serve a two-year term.
7. The total committee shall have an odd number of appointees.
8. Unless excused by the CBOC chair or co-chair, members who have been absent for more than two consecutive meetings shall be deemed to have resigned from the CBOC.
9. Vacancies on the CBOC shall be filled based on the original appointment criteria and process.
10. The CBOC shall be disbanded when the Bond proceeds have been fully expended and all projects completed.
11. The CBOC shall not be required to meet when there is no construction activity occurring.

PASSED AND ADOPTED by the Hillsborough City School District Board of Education at a meeting held on the 15th day of February, 2023 by the following vote:

AYES: AnHuang Chen, Kim Oliff, Greg Dannis, Gilbert Wai, Don Geddis

NOES:

ABSENT:



Louann Carlomagno, Secretary to the Board of Trustees